



NORRISTOWN RECREATION PARK USE APPLICATION & PERMIT

DATE OF RESERVATION:			
GROUP NAME:			
CONTACT NAME:			
DESCRIPTION OF EVENT:			
CONTACT ADDRESS:			
PHONE (HOME):		PHONE (CELL):	
EMAIL:			

AVAILABLE PARKS:

Please Indicate Which Park You Wish to Use/Reserve:

ELMWOOD PARK RENTAL AREAS	OTHER MUNICIPAL PARKS	
<input type="checkbox"/> Tot Lot Picnic Area	<input type="checkbox"/> Simmons Park	<input type="checkbox"/> Scagg Cottman Park
<input type="checkbox"/> Picnic Grove	<input type="checkbox"/> MLK Park	<input type="checkbox"/> Blue Mill Field
<input type="checkbox"/> Band Shell Picnic Area	<input type="checkbox"/> Ackey's Park	<input type="checkbox"/> Cherry St. Park
<input type="checkbox"/> Elmwood Park Pavilion (extra fee)		

Should your 1st choice of park be unavailable, please provide a 2nd and 3rd choice of park:

2nd CHOICE OF PARK	
3rd CHOICE OF PARK	

NUMBER OF PEOPLE:		ARRIVAL TIME:		DEPARTURE TIME:	
ASSIGNED PARK FEE:					

****A fee is required for the use/reserved use of all municipal parks**
(see PARK FEES on the next page)**

By signing below, the applicant and their group agrees to be responsible for and hereby indemnifies the Municipality and agrees to save the Municipality harmless from any expense, loss, liability or claim whatsoever resulting from injuries or damages to any person or property occurring in any area of the permitted space.

SIGNATURE OF APPLICANT:			
DATE SUBMITTED:			

All Applicants MUST have their approved permit in their possession at the time in which they reserve one of the Municipality's Park Rental Areas



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PARK FEES:

The fee to use/reserve a park is broken into two parts, a park permit fee and a security deposit. Both are due when you wish to submit a park permit application. Only your security deposit will be returned, provided that your reserved area is free of trash and/or damage.

NUMBER OF PEOPLE	TOTAL DUE TO RESERVE A PARK
10 to 19 people	FREE (parties under 20 are Free)
20 to 50 people	\$50.00 (\$25 permit fee + \$25 deposit)
51 to 100 people	\$100.00 (\$50 permit fee + \$50 deposit)
101 to 200 people	\$200.00 (\$100 permit fee + \$100 deposit)
Over 200 people	\$300.00 (\$150 permit fee + \$150 deposit)

ELMWOOD PARK PAVILION

\$100.00 extra

Using/reserving the Pavilion in Elmwood Park is an extra \$100.00, regardless of the size of your party.

NOTE FOR FUND-RAISERS & NON-RESIDENTS:

Permit fees for the use of any park or pavilion for fund-raisers and/or non-residents shall be **DOUBLE**.

PARK RULES and REGULATIONS

1. The possession and/or use of alcoholic beverages is **PROHIBITED** in all municipal parks.
2. All events and activities must cease when the park closes at dusk.
3. All trash and rubbish must be placed in containers.
4. Grilling must be done using appropriate portable equipment or using the grills provided in the park
5. Open fires (i.e. camp fires, fire pits, etc.) are strictly **PROHIBITED** in all parks
6. Cutting, defacing, or removing trees, shrubs, or other plant life from any park is **PROHIBITED**
7. Cars are to be parked in designated areas only --- parking on the grass is not allowed.
8. The only small, personal-sized radios, CD players, or other audio devices designed for the enjoyment of individuals or small groups is allowed in municipal parks. All music shall not be so loud as to be heard beyond a 30-foot radius. No music equipment designed for amplification across a large area, including large speaker systems commonly used to amplify music in large group or concert setting shall be permitted in any municipal park.
9. Inflatables (i.e. Moon Bounces, Bounce Houses, etc.) and/or equipment are allowed in any parks
10. Pony Rides are strictly prohibited in municipal parks.



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RENTAL AREAS IN ELMWOOD PARK DIAGRAM:

Norristown Band Shell



Elmwood Park Driveway

Harding Boulevard